

Acorn Corner

Stay on Top of Your Nursing License Renewal

By Amber Wiles, RN

The Arkansas State Board of Nursing will send you a reminder in the mail that your license will expire soon, but do not rely on this reminder. Know when your license expires and stay on top of it.

License expirations occur at the end of the month of your birth. If you were born in an even year, your expiration will occur in an even year. If you were born in an odd year, your expiration will occur in an odd year. (i.e. Your initial license was issued June 2008. Your birth date is December 1978. Your license will expire and require renewal December 2008. The next time you will need to renew this license is December 2010.)

So how do you do it?

- Go to **www.arsbn.org**.
- Click the link “License Renewal”.
- You will be prompted to log in (you will enter your license number, social security number, and date of birth).
- Follow the instructions to renew your license.
- Remember: You may only renew your license online within 60 days before the license expiration date.
- You must obtain 15 hours of continuing education (CE) hours every two years to renew your RN license. (Be sure and save your documentation of these CE hours because you may be randomly audited by the Arkansas State Board of Nursing.)
- The renewal cost for an RN license is \$75.
- The Arkansas State Board of Nursing web site will accept Visa, MasterCard, Discover, and E-Check as forms of payment.
- Your new license will be mailed to you within 5 working days.
- If you have questions, call the Arkansas State Board of Nursing at (501) 686-2700.

HIPAA Hints

The HIPAA Office is Your Resource Center for Protecting Patient Information!

By Kyla Alexander

Our office is here to help meet your needs!

- We are available to conduct HIPAA in-services tailored to your department’s specific job functions.
- We can provide you with information on obtaining additional shred bins as well as how to properly discard protected health information (PHI).
- We can offer advice on placement of monitors, fax machines and COWs in the new hospital.
- Whether you are new to UAMS or you just want to brush up on your HIPAA skills, we can offer you additional HIPAA training.

Bin to remain locked at all times.

For unlock assistance or questions please call the UAMS HIPAA Office at 603.1379

HIPAA All Star Award

Would you like to nominate someone who goes the extra mile to protect confidential information as a *HIPAA All Star*?

All you have to do is contact the UAMS HIPAA Office at 603-1379 or by e-mail at hipaa@uams.edu.

Don’t Forget About the NEW Online HIPAA Training Module!

Go to: <http://hipaa.uams.edu/> and click on “New Online HIPAA Training Module is Live.”

Take the quiz at the end of the training module for a chance to win \$10 worth of HIPAA meal tickets to redeem at any* UAMS location!

***This offer excludes Boulevard Bread and Choco-Latte Café (located in the UAMS Bookstore).**